

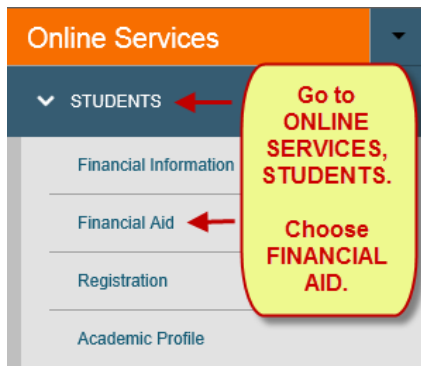
Accept or Reject My Financial Aid Awards

Step 1

Go to your [myGSU Portal homepage](#). Log in to the portal using your GSU username and password.

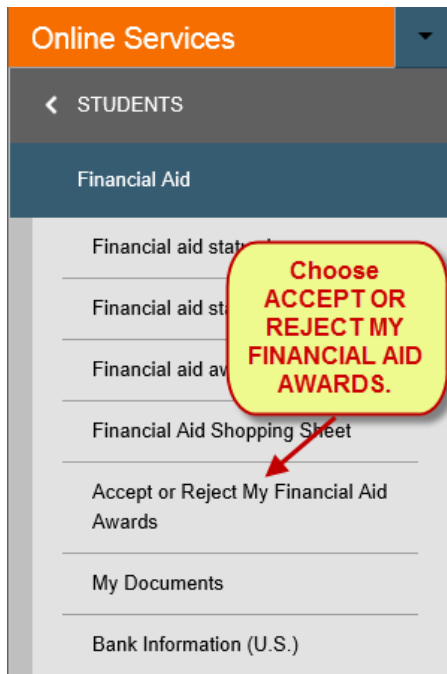
Step 2

Go to Online Services, then **STUDENTS**.



Step 3

Choose **ACCEPT OR REJECT MY FINANCIAL AID AWARDS**.



Students - Accept or Reject My Financial Aid Awards

Step 4

1. If you have never borrowed a loan at GSU, go to [Student Loans](#) to complete a Master Promissory Note and Entrance Counseling.
2. If you would like more information, click on one of the links at the top of the page for important Financial Aid info and loan reduction forms.
3. Read the consequences of changing enrollment and funds availability. Check to box to confirm that you understand the consequences of changing enrollment and the possible funds availability changes.
4. To view your awards to accept or reject, choose a **FINANCIAL AID YEAR**.
5. Then **SUBMIT**.

The screenshot shows the 'Accept or Reject My Financial Aid Awards' page. At the top, there is a navigation bar with tabs: 'My Documents', 'Financial aid award letter', 'Financial Aid Shopping Sheet', and 'Accept or Reject My Financial Aid Awards' (which is selected). Below the navigation bar, there is a yellow box containing the following text: 'If you have never borrowed a loan at GSU, please visit www.studentloans.gov and complete a Master Promissory Note and Entrance Counseling.' Below this text are three links: '15-16 Important FA Info', '14-15 Loan Reduction Form', and '15-16 Loan Reduction Form'. To the right of these links is a yellow callout box with the text: 'Visit www.studentloans.gov if you have never borrowed from GSU.' Below the links is another yellow callout box with the text: 'Click on the links for more information.' Below the links is a section titled 'Consequences of changing enrollment' with text: 'Financial aid may be adjusted based upon the number of enrolled credit hours. Registration or adding and dropping courses impact financial aid. Financial aid eligibility may change due to course scheduling and/or to make additional classes without approval, your enrollment is verified. We meet the credit requirements. Funds may be rescinded.' To the right of this text is a yellow callout box with the text: 'Read the consequences of changing enrollment. Read and check the box about funds availability.' Below this text is a checkbox labeled 'Checkbox*' with the text: 'By checking this box I understand that accepting the maximum amount of the loans for fall semester and spring semester funds for summer'. To the right of this text is a yellow callout box with the text: 'Choose an academic year and SUBMIT.' Below the checkbox is a dropdown menu labeled 'Enter the Financial Aid Year *' with 'Financial aid 2014-2015' selected. To the right of the dropdown menu is a yellow callout box with the text: 'Choose an academic year and SUBMIT.' Below the dropdown menu is a 'SUBMIT' button.

Step 5

When the **ACCEPT/REJECT FA AWARDS** opens, your Financial Aid package is listed. (See image on next page.)

PLEASE NOTE: All grants, scholarships and waivers are automatically accepted.

You have two (2) options:

1. Accept / Reject your entire award package;
OR
2. Accept / Reject your financial aid awards individually.

When complete, click **SUBMIT**.

Students - Accept or Reject My Financial Aid Awards

If you have any questions, please contact the [Financial Aid Office by email](#), or call 708.534.4480.

Accept/Reject FA Awards X

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FA Year Financial Aid 2015-2016

This is your current Financial Aid package:

Award	Description	Award Amount	Current Status
FDUG1	Federal Unsubsidized Ln - GR1	\$20,500.00	Estimated
Total for year		\$20,500.00	

Action to Take on All ☐ ☒

The following are awards you may accept or reject. You may act on all or them at once by using the "Action to Take on All" box, or if you want to accept/reject individual awards, choose an action beside each individual award below.

Award	Description	Award Amount	Current Status	Action to Take
FDUG1	Federal Unsubsidized Ln - GR1	\$20,500.00	Estimated	<input type="checkbox"/>

OR

When complete, click SUBMIT.

SUBMIT

Your Financial Aid package is listed. PLEASE NOTE: All grants, scholarships, waivers are automatically accepted.

You have two options: Accept/Reject your entire award package, OR Accept/Reject your Financial Aid awards individually.

Step 6

After accepting the award(s), a confirmation screen will open. Click **OK** after you review it.

To view your awards anytime, go to FINANCIAL AID STATUS BY YEAR.

My Documents Financial aid award letter Financial Aid Shopping Sheet **Confirm FA Awards** X

BACK

FA Year Financial aid 2014-2015

This is your current Financial Aid package:

Award	Description	Award Amount	Current Status
FDUU1	Federal Unsubsidized Ln - UG1	\$5,500.00	Accepted
ITGUM	GSU FC Honors Scholarship	\$1,000.00	Accepted
Total for year		\$6,500.00	

OK

After accepting the award(s), a confirmation screen will open.

To view your awards, go to FINANCIAL AID STATUS BY YEAR.